



**SAHEED LEIUTENANT
KIRAN SHEKHAWAT GOVT.
COLLEGE FOR WOMEN,
SALAHERI (NUH)-122107**
(Affiliated to Gurugram University)

ADMISSION BROCHURE

*for admission to UG
courses for the session
2021-22*



TEACHING STAFF OF THE COLLEGE

Sh. Anil Kumar
Principal

Sr. No	Name	Designation
01.	Sh. Ashok Kumar	Associate Professor
02.	Dr. Shruti Singh	Assistant Professor
03.	Sh. Tej Pal	Assistant Professor
04.	Sh. Manender Singh	Assistant Professor
05.	Sh. Ritesh Kumar	Assistant Professor
06.	Smt. Sarita Dahiya	Assistant Professor
07.	Sh. Anil Kumar	Assistant Professor
08.	Sh. Abid Hussain	Extension Lecturer
09.	Sh. Aazam Khan	Extension Lecturer
10.	Dr. Jahan Nazir	Extension Lecturer
11.	Dr. Nazir Hussain	Extension Lecturer

CONTENTS

Sr. No.	Particulars	Page No.
1.	Our College	3
2.	Admission Schedule for UG Courses	5
3.	Guidelines For Applicants For Online Admissions	8
4.	Infrastructure and Facilities	11
5.	Departments	12
6.	Course Structure	14
7.	Ban of Ragging	16
8.	Non-Teaching Staff	18
9.	Student Support	19

Our College

VISION

Our aim is to become the leading transformative learning Institution that recognized in India for its excellence in education, skills, and research for social, cultural, and personal development. This institution will prepare the students that stand employable, independent, and sufficiently equipped with a viable set of life for the service of the nation.

MISSION

We are providing innovative knowledge and skills-based technological support to the students for their employment, growth, and development. We have adopted the best practices and highest quality teaching system to meet the challenges of life by developing communication skills and strength of personality development through training, information technology, and mentoring. This institution empowering the students, teachers, and parents for proper assimilation of culture and values of the Society.

OBJECTIVES

We aim to provide a world-class academic and social environment through extracurricular resources, both material and intellectual; so that graduates will be equipped with knowledge and skills to succeed in the world. Students receive a comprehensive education from this college by developing critical thinking, innovative abilities, and a mature heart so that they can transform the society around them.

HISTORY OF COLLEGE

The Govt. College for Women at Salaheri is placed in the heart of the Nuh District. The Institution was established in the year 2012. The Institution has a unique distinction in that its foundation stone was laid down by the Chief Minister of Haryana, Sh. Bhupender Singh Hooda

in the year 2012. The College was worthily blessed and later on inaugurated by Chief Minister of Haryana, Sh. Manohar Lal Khattar in the year 2016.

This Institution is merely at a distance of 1.5 KMs from the Main Bus Stand of Nuh and 10 KM from Kundli-Manesar Expressway, One K.Mtr. from Delhi-Alwar Highway, and 15 KM from Rojka Meo Industrial Area of Nuh. The college is well covered by Haryana Govt. bus service from various important surrounding Nuh including Nuh bus stand, Sohna, Gurgaon, Firozpur Jhirka, Rewari and Palwal, etc.

The College is one of the most prestigious institutions in the Nuh district of Haryana. This is the largest Girls College in the Nuh district where more than 500 girls' students have enrolled. The foundation of the college rests on the dedication and enthusiasm of the staff, faculty, and students. The college has been steadily progressing in the fields of academics, sports, and cultural activities by leaps and bounds.

The college has fostering social responsibility and citizenship among youth by participating in various activities organized by cultural programs, Red Cross, NSS, and NCC camps. The College campus has nice greenery, beautiful lawns, and a well-maintained campus sprawling in 10 acres of most precious land. This Institution has won the One District-Green Champion Award from by Ministry of Education, MGNCRE.

Modern IT Labs like Language labs, computer labs, commerce labs, Psychological labs are helpful to increase the skills and knowledge of the students. Besides all the infrastructural modern facilities, the college has become a byword of excellence, intellectual and academic starving, extra-curricular activities, and a wide range of sports activities like Basketball, Badminton, Cricket, Tennis, and Table Tennis.

Admission Schedule for UG Courses

For which online admissions shall be made by the Directorate of Higher Education, Haryana as per letter No. DHE-0L0019I6/2020-Coordination-DHE dated 13.08.2021 addressed to all Govt. Colleges, Govt. Aided and Self-Financed colleges in the State }

Schedule of dates for admission to Under-Graduate being run in the for the session 2021-22:

Sr. No.	Title	Date/Timelines
1.	Online Submission of Admission Forms (Starting Date)	16.08.2021
2.	Online Submission of Admission Forms (Last Date)	06.09.2021
3.	Documents Verification & Preparation of Merit List	18.08.2021 to 07.09.2021
4.	Display of 1 st Merit List	08.09.2021
5.	Submission of Fee (1 st Merit List)	09.09.2021 to 13.09.2021
6.	Display of 2 nd Merit List (Valid Up to 11.09.2021)	15.09.2021
7.	Submission of Fee (2 nd Merit List)	16.09.2021 to 18.09.2021
8.	Re-opening of Online Admission Portal for Registration towards Open Counselling for leftover seats	21.09.2021
9.	Commencement of Teaching	Notified Later

Important Points regarding Centralized Online UG admissions:

1. Once the seat is assigned to the applicant by the college during the 1st/2nd merit List on the specified date and time as per the Admission Schedule mentioned above. He/she will be asked to deposit the fee. The fee must be deposited as per scheduled time otherwise the seat will be canceled automatically.

2. Applicants who were allotted the seat in the 1st /2nd merit but could not take admission or pay fee due to any reason, will get a chance of admission in open counseling only if they give

their willingness online on the date of open counseling as mentioned above as specified in the schedule through their respective login on the Admission Portal.

3. Applicants admitted after the 1st/2nd merit list as per the schedule can give their willingness to seek admission in the higher preference as declared by the applicants if available by the date as specified in the schedule. The only upward mobility of preference will be allowed.

4. While Implementing the Reservation Policy on online admission software, rounding of the number of seats will be done and in case of mismatch during the bifurcation of seats by online admission software, the adjustment of the number of seats will be done in Haryana Open General Category.

5. Merit lists will be prepared after considering all the weightage parameters along with the marks obtained in the qualifying examination for all categories viz. All India General Category, Haryana Open General Category, SC/BC Category, etc.

6. The applicant whose admission is confirmed, will submit his original migration certificate if he/she is from any board other than Board of School Education Haryana, in the college within ten days of his/her admission so that, the same may be submitted by the college along with Registration Return to University.

Additional Guidelines Issued by DHE for the Session 2021-22

The admission guidelines/instructions issued by the Department of Higher Education, Haryana in session 2020-21 will be applicable during academic session 2021-22. However, additional guidelines are as follows; be also adhered to in letter and spirit. Further, fresh instructions, if any, shall be uploaded/displayed on <https://higherduhry.ac.in> and <https://dheadmissions.nic.in> from time to time.

1. Parivar Pehchaan Patra (PPP) shall be required for registration towards admission for Haryana residents.
2. Fee Structure shall be as per affiliating University/State Government norms.
3. Weightage for preparing the merit list during session 2021-22 shall also stand the same as was in session 2020-21.
4. The State Reservation Policy shall be followed in letter and spirit.
5. Merit lists shall be prepared after considering marks of the best five subjects in the qualifying examination including weightage and as per State Reservation Policy. In addition, the provision of "Defer" the allotted seat by the applicant in the 1st Merit List for reconsideration in the 2nd Merit List will be provided subject to the condition that the applicant did not get his first choice in the 1st Merit list.

6. Online Documents Verification shall be carried out by the college opted as the first choice by the applicant. All colleges including Govt. Colleges, Govt. Aided Colleges and Self-Financing Colleges shall be included during the process of Online Documents Verification.
7. The process of filling Sports Seats, if applicable, shall be ensured by the Colleges only during open counseling as per affiliating University/State Government norms.
8. The applicant whose admission is confirmed shall submit his/her original migration certificate in the college within ten days of admission if he/she has passed the qualifying examination from any Board other than Board of School Education Haryana.
9. Timely submission of Registration Return in the affiliating University shall be ensured by the Colleges only.
10. The colleges shall ensure that seats be filled according to norms only.
11. Refund, if any, to the students shall be ensured by the Colleges as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the student at a later stage as per norms.
12. No late fee will be charged from the applicants admitted through Open Counselling during the session 2021-22 due to the Covid-19 pandemic situation.
13. Registration on Online Admission Portal is mandatory for admission seekers. In no circumstances, admission without registration on the portal shall be allowed.
14. The students will be initially given provisional admission only, subject to the verification of their documents by the College/Affiliating University. In case of any discrepancy, the college is authorized to cancel the provisional admission of the student or change his/her stream/subjects subject to availability of seats & his/her willingness.
15. Queries regarding admissions, if any, be raised at email id: admissions2021@higherduhry.com (Helpdesk)
16. implementation of Covid-19 guidelines/protocol issued by the State Government shall be ensured by the Colleges.

Guidelines For Applicants For Online Admissions

1. **Weightage**, Wherever applicable, would be given after verification of the uploaded documents and the applicant shall be provided with a maximum weightage of 10 marks.

Weightage (maximum 10 marks)

- Recipients of National Talent Award from the NCERT (5 marks)
- For B.com. 1st Semester, Students who have passed 10+2 examinations with commerce (5 marks)
- N.C.C Cadets who possess the 'B' Certificate

OR

Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to the undergraduate course only)

OR

Sports Certificate for admission to UG courses. (5 marks)

Guidelines for Sports Weightage

Sports Certificate for weightage will only be considered. If the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation Certificate, the following criteria will be adopted:

- a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.
- b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar. c) The tournament must be organized by a recognized Federation/Association duly affiliated with the State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.

No weightage will be given for participating/winning positions in the sports and games organized by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/ Panchayat Tournaments/ Navodaya Nationals, and participation in non-recognized tournaments/sports festivals.

If 10+2 examination has been passed from a **Rural Area** of Haryana (5 Marks)

2. List of Documents to be uploaded online by the applicant:

- Scanned copy of Passport size photograph
- Scanned copy of the signature
- Matric (10th) Marksheet
- 10+2 Marksheet
- Migration Certificate (required in case of other than Haryana School Education Board)
- Character Certificate
- National Talent Award from the NCERT/NCC/NSS/Sports/Bharat Scouts & Guides Certificate for weightage, wherever applicable
- Bonafide Resident of Haryana Certificate, if applicable
- Income Certificate required for claiming benefits of EWS or SC/BC Scholarships, if applicable
- Parivaar Pehchan Patra (PPP Card)
- Reserved Category, Certificate, if applicable
- Gap. Year Undertaking, if applicable

3. Name of the applicant will appear in the Merit List after online verification of documents as per eligibility/merit.

4. General category students can now opt for ESW (Economically Weaker Section) quota within the Haryana General Quota. However, they need to upload the required certificate (Appendix H) for the same. 5. After final Selection, the admission charges shall be paid through online mode only. There is no provision of payment of admission charges physically at the College.

5. After final Selection, the admission charges shall be paid through online mode only. There is no provision of payment of admission charges physically at the College.

6. All admission done are provisional. College/University will cancel any such admission if the information provided by the students is found to be fictitious/bogus at any stage and the student concerned will be held solely responsible for this

7. If any document of a student is rejected due to some reasons during the process of online verification, a system-generated SMS will be sent to the applicant and the applicant will be required to re-upload the correct documents on the online admission portal by logging in his/her account within 48 hours of receiving that SMS. NO physical presence of the applicant shall be required to revise the documents.

8. In the case of CGPA, convert it into marks/percentage as per the norms of the Board.

9. A candidate can apply for multiple courses at a time. He/She can choose up to five colleges and up to five courses in each college. The candidate can further select a minimum of one and up to as many combinations as he/she wants.

10. The applicant whose admission is confirmed, will submit his original migration certificate if He/She is from any board other than Board of School Education Haryana, in the college within ten days of his/her admission so that, the same may be submitted by the college along with Registration Return to University.

TERMS & VACATIONS

The schedule of terms and vacations shall be notified depending upon the situation of the COVID-19 Pandemic in due course of time.

Infrastructure and Facilities

- ❖ Clean and Green Campus
- ❖ Solar Panels/Water Harvesting Plant/Sewage Treatment Plant
- ❖ Uninterrupted Electricity & Water Supply
- ❖ Air Conditioned Library
- ❖ ICT enabled Smart Classrooms
- ❖ ICT enabled Seminar Hall
- ❖ Language & Lab with latest equipments
- ❖ Air Conditioned Computer Lab
- ❖ Psychology Lab
- ❖ Air Conditioned Commerce Lab
- ❖ Wi-fi Connectivity
- ❖ Girl's Comman Room
- ❖ Badminton Court
- ❖ Basket Ball Court
- ❖ Indoor Games
- ❖ R.O Drinking Water
- ❖ Multipurpose Hall



Departments And Faculty of the College

The College has highly qualified and experienced faculty. Many teachers have published academic and creative works in reputed national and international journals and attended various seminars and conferences. The Departments of the College regularly organizes extension lectures and activities to benefit both the students and teachers.

DEPARTMENTS AND FACULTY OF ARTS AND COMMERCE

The department of commerce has resourceful & efficient faculty. The Department gets formal academic course work with empirical education, and through its society. From time to time, the Department of Commerce has conducted various Workshops and Lectures to motivate the students and help in their career development. To build up administrative and managerial skills, students are motivated and given responsibilities of organizing various events. The faculty of the college is as follow:

Sr. No.	Name of Faculty	Qualification	Designation	Department
01.	Sh. Ashok Kumar	M.Com	Associate Professor	Commerce
02.	Sh. Manender Singh	M.Com, M.Phil	Assistant Professor	Commerce
03.	Sh. Ritesh Kumar	M.Com, M.Phil	Assistant Professor	Commerce
04.	Sh. Abid Hussain	M.Com	Extension Lecturer	Commerce
05.	Dr. Shruti Singh	Ph.D.	Assistant Professor	English

06.	Dr. Nazir Hussain	Ph.D.	Extension Lecturer	English
07.	Sh. Tej Pal	M.A (Hindi)	Assistant Professor	Hindi
08.	Smt. Sarita Dahiya	M.A (Psychology)	Assistant Professor	Psychology
09.	Sh. Anil Kumar	M.A (Political Science)	Assistant Professor	Political Science
10.	Dr. Jahan Nazir	Ph.D.	Extension Lecturer	Urdu
11.	Sh. Aazam Khan	M.A (Economics)	Extension Lecturer	Economics

Course Structure

COURSE OFFERED AND SEATS AVAILABLE

Sr. No.	Course	Seats
01.	B.A Programme	160
02.	B.Com (Pass Course)	80
03.	B.Sc (Non-Medical)	80

MATRIX FOR DIFFERENT DISCIPLINE COMBINATIONS

Sr. No.	Combination	Seats	Combination Fees (in ₹)
01.	English,Hindi,History, Political Science	30	1200/-
02.	English,Hindi,Political Science,Psychology	25	1260/-
03.	English,Hindi,History,Urdu (Elective)	30	1200/-
04.	English,Hindi,PoliticalScience, Urdu (Elective)	25	1200/-
05.	English,Hindi,Political Science,Economics	20	1200/-
06.	English,Hindi,Urdu (Elective),Psychology	20	1260/-

07.	English,Hindi,Psychology, Economics	05	1260/-
08.	English,Hindi,History,Economics	05	1200/-
09.	English,Physics,Math,Chemistry	80	1356/-

COURSE WISE ANNUAL FEES (FIRST YEAR)

Sr. No.	Course	Fees (in ₹)
01.	B.A Programme	3140/-
02.	B.Com (Pass Course)	3392/-
03.	B.Sc (Non-Medical)	3140/-

Note: The final fees for B.A and B.Sc might be vary based on the subject combination selected.

BAN OF RAGGING

The instructions for curbing ragging as conveyed the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.UGC.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or a fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation processes (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or in disciplinary activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has

the effect of causing or generating a sense of shame or embarrassment to adversely affect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as a sexual offense, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others have ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

NON-TEACHING STAFF OF THE COLLEGE

Sr. No.	Name	Designation
01.	Mr. Om Prakash	Assistant
02.	Mr. Nikhil Srivastav	Clerk
03.	Mrs. Wazida Khan	P.A to HEO
04.	Mr. Irsad	Restorer
05.	Mr. Mohd Soyab	Lab Attendant
06.	Mr. Aasu	Chowkidar
07.	Mr. Vishnu	Chowkidar
08.	Mr. Dilip	Chowkidar
09.	Mrs. Bimla Devi	Peon
10.	Mr. Sunil	Sweeper
11.	Mr. Gagan	Sweeper
12.	Mr. Liyakat	Gardener

Student Support

ADMISSION COMMITTEE

The Admission Committee reviews the admission process and the student's profiles (determined mainly through cut-off percentages). The Committee also looks into the grievances and is responsible for their mitigation. It ensures fair and smooth admission for all the applicants.

Nodal Officer: Mr. Manender Singh (gcwsalaheri@gmail.com)

Co-Ordinator (Commerce Stream): Mr. Ritesh Kumar

Co-Ordinator (Arts Stream): Mr. Anil Kumar

Note: *For detailed information, kindly download the information brochure issued by Gurugram University, Gurugram. All the information given above might be amended based on the notification issued by DHE, Haryana, and Gurugram University.*

Saheed Lieutenant Kiran Shekhawat
Govt. College For Women, Salaheri
(Gurugram University, Gurugram)

Email: gcwsalaheri@gmail.com

Website: gcwsalaheri.ac.in

