

S.L.K.S GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (July 2024 to Nov-Dec 2024) ODD SEMESTER

Class: B.com 2ndYear

Subject: Corporate Accounting-I

Month	1stweek	2nd week	3rdweek	4thweek
July	-	-	-	Introduction of Share Capital:
August	Meaning, types of Share Capital	Accounting Treatment of issue	Forfeiture of Share	reissue of shares
September	Buy-back of equity shares	Sweat shares, Issue of Bonus Share.	Redemption of preference share	Debenture: Meaning, Types.
October	Issue of Debentures and Redemption	Valuation of Goodwill	Illustrations	Valuation of Shares
November	Profit or loss before incorporation	Profit or loss after incorporation	Final accounts of companies	Revision

**Department of Commerce
GCW Salaheri (NUH)**

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Class-B.com-Ist Year

Subject:-Business Communication Skills

Month	1stweek	2nd week	3rdweek	4thweek
July	-	-	-	Introduction: Basics of communication
August	Seven C's of effective communication	Barriers to communication	Remedies for Communication Barriers	Ethical context of communication.
September	Business Communication at work place: Letter Writing, layout and process.	Parts of Business Letter	Email communication	Bad news Letter, persuasive written communication,
October	Memos, Notice, Agenda and Minutes of Meeting.	Report Writing: Types of business reports, s	Structure of Report Writing	Short reports, long reports, abstracts and summaries, Proposals.
November	Communication Skills: Reading skills, listening Skill.	Note making, Persuasive speaking.	Body language	Revision

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Class-B.com 2ndYear

Subject:-Business Regulatory Framework-I

Month	1stweek	2nd week	3rdweek	4thweek
July	-	-		Indian Contract Act: - Valid Contract and its elements.
August	Proposal, Acceptance and Revocation	Contractual Capacity of Parties	Free consent of parties	Lawful Consideration and object
September	Agreements Expressly Declared as Void. Legal Formalities- Written And Registered.	Contingent Contracts	Performance of Contracts	Contracts of Bailment
October	Discharge or Termination of Contracts and Implied or Quasi or Constructive Contracts.	Consequences of Breach of Contracts	Contracts of Indemnity and Guarantee.	Contracts of Pledge
November	Consumer protection Act 1986:-Elements/ Salient features CPA,	Consumer Exploitation, Rights of consumers and its needs or Importance.	Consumer Protection councils and Consumer disputes Redressal machinery.	Revision

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Class-B.com3rdYear

Subject:-Accounting for Management

Month	1stweek	2nd week	3rdweek	4thweek
July	-	-	-	Nature and Scope of Management Accounting
August	Functions, Scope of Management Accounting	The Management Accountant, Controller, Treasurer	Management Accounting Concepts and Principles	Differences between Management Accounting v/s Financial Accounting vs. Cost Accounting,
September	Utility, Limitations and Tools of Management Accounting	Meaning and types of Financial Statements, Analysis and Interpretation of Financial Statements	Types of Financial Analysis, steps involved in financial analysis	Techniques of Financial Analysis
October	Ratio Analysis : meaning of ratios, classification of ratios, profitability ratios	Balance sheet ratios and turnover ratios, advantages and limitations of ratio analysis.	Illustrations of Ratio Analysis	Cash Flow Statement : Meaning, objectives, limitations and accounting procedure
November	Capital Budgeting: Meaning, nature, Need, importance, appraisal methods	Financial planning,	Capital Rationing	Revision

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