

GOVERNMENT COLLEGE FOR WOMEN SALAHERI NUH

Weekly Teaching Plan (18 July to 13 November 2017) ODD SEMESTER

Teacher: - Maninder Singh

Class B.com 2nd Year

Subject: Corporate Accounting

Month	1st week	2nd week	3rd week	4th week
July	-	-	-	-
August	-	-	-	Share Capital: Meaning, types
September	Accounting Treatment of issue, forfeiture and reissue of shares	Buy-back of equity shares & Sweat shares, Issue of Bonus Share.	Redemption of preference share	Debenture: Meaning, Types.
October	Issue of Debentures and Redemption	Valuation of Goodwill	Vacations 15 to 22 October	Valuation of Shares
November	Profit or loss before and after incorporation	Final accounts of companies	Revision	Revision

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI NUH

Weekly Teaching Plan (18 July to 13 November 2017) ODD SEMESTER

Teacher: - Maninder Singh

Class- B.com Ist Year

Subject: Business Communication

Month	1st week	2nd week	3rd week	4th week
July	-	-	-	-
August	-	-	-	Introduction: Basics of communication, Seven C's of effective communication
September	Barriers to communication, ethical context of communication.	Business Communication at workplace: Letter writing, layout and process.	Parts of Business Letter, and Email communication	Bad news Letter, persuasive written communication,
October	Memos, Notice, Agenda and Minutes of meeting.	Report Writing: Types of business reports, structure of reports.	Vacations 15 to 22 October	Short reports, long reports, abstracts and summaries, proposals.
November	Communication Skills: Reading skills, listening skill.	Note making, Persuasive speaking. Body language	Revision	Revision

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI NUH

Weekly Teaching Plan (18 July to 13 November 2017) ODD SEMESTER

Teacher: - Maninder Singh

Class- B.com 2nd Year

Subject: Business Regulatory Framework

Month	1st week	2nd week	3rd week	4th week
July	-	-	-	-
August	-	-	-	Indian Contract Act: - Valid contract and its elements.
September	Proposal, Acceptance and Revocation. Contractual Capacity of Parties	Free consent of parties and Lawful Consideration and object.	Agreements Expressly Declared as Void. Legal Formalities- Written And Registered.	Contingent Contracts and Performance of Contracts.
October	Discharge or Termination of Contracts and Implied or Quasi or Constructive Contracts.	Consequences of Breach of Contracts and Contracts of Indemnity and Guarantee.	Vacations 15 to 22 October	Contracts of Bailment and Pledge; Difference between Pledge and Bailment
November	Consumer protection Act 1986: - Elements/ Salient features CPA, Consumer Exploitation, Rights of consumers and its needs or importance.	Consumer Protection councils and Consumer disputes Redressal machinery.	Revision	Revision

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI NUH

Weekly Teaching Plan (18 July to 13 November 2017) ODD SEMESTER

Teacher: - Maninder Singh

Class- B.com 3rd Year

Subject: Accounting for Management

Month	1st week	2nd week	3rd week	4th week
July	-	-	-	-
August	-	-	-	Nature and Scope of Management Accounting: Meaning, functions, Scope of Management Accounting
September	The Management Accountant, Controller, Treasurer, and Management Accounting Principles	Management Accounting v/s Financial Accounting vs. Cost Accounting, Utility, Limitations and Tools of Management Accounting.	Meaning and types of Financial Statements, Analysis and Interpretation of Financial Statements	Types of Financial Analysis, steps involved in financial analysis, Techniques of Financial Analysis
October	Ratio Analysis : meaning of ratios, classification of ratios, profitability ratios	Balance sheet ratios and turnover ratios, advantages and limitations of ratio analysis.	Vacations 15 to 22 October	Cash Flow Statement : Meaning, objectives, limitations and accounting procedure
November	Capital Budgeting: Meaning, nature, Need, importance, appraisal methods	Financial planning, Capital Rationing.	Revision	Revision

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri

GOVERNMENT COLLEGE FOR WOMEN SALAHERI NUH

Weekly Teaching Plan (18 July to 13 November 2017) ODD SEMESTER

Teacher: - Maninder Singh

Class- B.com 3rd Year

Subject: International Business Environment

Month	1st week	2nd week	3rd week	4th week
July	-	-	-	-
August	-	-	-	Recent Global Trends in International Trade and Finance; dimensions and modes of IB; structure of IB environment; Risk in IB.
September	Motives for internationalization of firms; organizational structure for IB; world trading system and impact of WTO	Exchange rate systems; global financial system; barriers to IB; international business information and communication.	Foreign market entry strategies; country evaluation and Selection; factors affecting foreign investment decisions.	Impact of FDI on home and host countries; types and motives for Foreign Collaboration; control mechanisms in IB.
October	Decisions Concerning Global Manufacturing and material management; outsourcing factors; managing global supply chains; product and branding decisions.	Managing distribution channels; international promotion mix and pricing decisions; counter trade practices; mechanism of international trade transactions.	Vacations 15 to 22 October	Harmonizing accounting difference across countries; currency translation methods for consolidating financial statements.
November	The LESSARD-LORANGE Model; cross cultural challenges in IB; international staffing decisions.	Compensation and Performance Appraisal of expatriate staff; Ethical dilemmas and Social Responsibility issues.	Revision	Revision

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (January to April, 2018) EVEN SEMESTER

Teacher: - Maninder Singh

Class B.com 2nd Year

Subject: Corporate Accounting-II

Month	1st week	2nd week	3rd week	4th week
January	Internal Reconstruction	External Reconstruction	Nature of Merger	Nature of Purchase
February	Liquidation of Company	Illustrations of Liquidation of Company	Financial Reporting	Illustrations of Financial Reporting System
March	Final Accounts of Banking Companies	Illustrations of Final Accounts of Banking Companies	Illustrations of Final Accounts of Banking Companies	Illustrations of Final Accounts of Banking Companies
April	Accounting of Holding Companies	Illustrations of Accounting of Holding Companies	Accounting for Subsidiary Companies	Illustrations of Accounting for Subsidiary Companies

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (January to April, 2018) EVEN SEMESTER

Teacher: - Maninder Singh

Class- B.com Ist Year

Subject: Business Environment

Month	1st week	2nd week	3rd week	4th week
January	Business Environment Introduction and Concepts.	Components of Business Environment	Importance & Benefits of Business Environment	SWOT analysis of Environment
February	Overview of Economic Trends	Saving and Investments	Trading and BOT	Balance of Payment
March	Unemployment	Inflations and Regional Imbalances	Parallel Economy	Industrial Sickness
April	Industrial Policy	Monetary Policy	Fiscal Policy	Privatization

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (January to April, 2018) EVEN SEMESTER

Teacher: - Maninder Singh

Class- B.com 2nd Year

Subject: Business Regulatory Framework-II

Month	1st week	2nd week	3rd week	4th week
January	Indian Partnership Act, 1932	Duties and Rights of Partners	Position of Minor in Partnership	Registration and Reconstitution of Partnership
February	Negotiable Instruments Act	Types & Parties of Negotiable Instruments	Dishonor of Negotiable Instruments	Presentment and Negotiation
March	Sales of Goods Act-Formation, Conditions & Warranties	Transfer of Property or Ownership	Performance of Contract	Deliver & Breach of Contract.
April	RTI Act, 2005	Features of RTI	Terminology of RTI	Provisions of RTI

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (January to April, 2018) EVEN SEMESTER

Teacher: - Maninder Singh

Class- B.com 3rd Year

Subject: Financial Management

Month	1st week	2nd week	3rd week	4th week
January	Scope, Functions and Goals of Financial Management	Role of Financial Manager	Objectives & Related Discipline of Financial Management	Financial Planning
February	Working Capital Management- Meaning, Nature & Types	Determinants and Issues of Working Capital	Cash Management & Marketable Securities	Receivable Management
March	Cost of Capital	Capitalization	Leverage	EBIT-EPS Analysis
April	Capital Structure Planning and Policy	Capital Structure Approach-NOI, MM	Objective and stability of Dividend Theory	Theories of Dividend Policy

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)

GOVERNMENT COLLEGE FOR WOMEN SALAHERI, NUH

Weekly Teaching Plan (January to April, 2018) EVEN SEMESTER

Teacher: - Maninder Singh

Class- B.com 3rd Year

Subject: International Marketing

Month	1st week	2nd week	3rd week	4th week
January	Nature and Concepts of International Marketing	Opportunities and Challenges in International Marketing Environment	Foreign Market Selection	Foreign Market Entry Modes
February	International Product life Cycle	Product designing and Packaging	Pricing Process and Methods	International Price Quotations and Payment Term
March	Channel structure and selection decisions	Managing channel conflicts;	Selection and appointment of foreign sales agent	Basic export procedure and documentation.
April	Methods of International product Promotion;	challenges in International advertising and media strategy;	Web marketing;	Organizing trade fairs and exhibitions.

Department of Commerce

Principal

GCW Salaheri (NUH)

GCW Salaheri (NUH)